

Certificate in Fire Safety Management

Application Form (15QFM2100100)



The personal information provided in this application form will be used for the purpose of application of our course and other related activities only. The applicant has right to access and correction with respect to personal information.

Personal Particulars (Please complete in <u>block letters</u>)		<input type="checkbox"/> Normal (Enroll after 19/3): HK\$4,800	
Please <input checked="" type="checkbox"/> for choosing the category of enrolment:		<input type="checkbox"/> Early Bird (Enroll before 19/3) / Extra discount: HK\$4,500	
1. Full Name (Same as in HKID Card)		<input type="checkbox"/> Early Bird (Enroll before 19/3) + Extra discount: HK\$4,200	
_____		_____	
Surname in English	Given name in English	Name in Chinese	
2. Company: _____		Department/ Job Title: _____	
3. Gender (please✓) ()M ()F	4. Date of birth (dd/mm/yyyy) ____/____/____	5. HKID Card No. _____ ()	6. Telephone No. Home: _____ Office: _____ Mobile: _____
7. Postal address: _____ _____			
8. Email address: _____			
9. In case of course fee refund, please provide the cheque payee's name (Must be the same name of a bank account and please write it in BLOCK CAPITAL LETTERS): _____			

Conditions of Participation in YMCA of Hong Kong Organized Activities	
1. In choosing to participate in the activity, the participants acknowledge and freely accept that there is a risk of personal injury or loss. Such injuries could range from relatively minor strained muscles, joints and ligaments, lacerations and such to more serious injuries such as broken bones, concussions and so forth that may result in disability or even death.	
2. The participant agrees to adopt behaviors and actions that contribute to safety and prevention of injury of both themselves and others. The YMCA of Hong Kong provides safety rules, regulations and advice in this regard, to which the participants are to strictly adhere.	
3. The participants understand and agree that they will not hold the YMCA of Hong Kong or its officers responsible for any loss, injury or damage to themselves or their property as a result of participation in this activity.	
4. The participants understand and agree the YMCA of Hong Kong or the College reserves the right to change the contents, time, date, venue and cancellation of course/ activity without prior notice.	
5. The YMCA of HK has the right to take photo of or video-record the class activity for the purpose of publicity and course promotion. Participants who do not wish to be captured by photo or to be shown in any other means, please kindly notify staff in advance. The YMCA of HK will then make proper arrangement.	
Signature: _____	Date: _____

Enrolment Guidelines

A. Application in person

1. Please fill in the application form and pay the course fee by cash or by crossed cheque made payable to “YMCA of HONG KONG” or “香港基督教青年會”. Please write a contact applicant's contact number, name in full and course/ activity name at the back of the cheque.
2. Please make your payment at the **Member Services Counter** located on the G/F at least seven days before the event date.

B. Application by post

1. Please settle the course fee by preparing a crossed cheque made payable to “YMCA of HONG KONG” or “香港基督教青年會”. Please write a contact applicant's contact number, name in full and course/ activity name at the back of the cheque.
2. Please send the signed application form together with the crossed cheque to **G/E, YMCA of Hong Kong, 41 Salisbury Road, Tsim Sha Tsui (Attention to: Member Services Counter)** at least seven days before the event date (based on the date of stamp chop).

C. Receiving YMCA course information

Do you wish to receive YMCA course information in future? (Please)

- Yes, by post/ email No, thank you

D. Remarks

1. **All fees paid are NOT refundable or transferable after application**, unless the following cases occur:
 - ◆ The course is withdrawn or not offered;
 - ◆ On premature cessation of the course, all fees and charges that have been collected in respect of any part of the course failing to be conducted on or after the date of the cessation will be refunded around 4 to 6 weeks of the premature cessation.
2. YMCA of Hong Kong reserves the right to cancel course/ activity due to insufficient enrolment. All efforts will be made to place participants in a similar course. If none is available, fee paid will be refunded by cheque and post.